

Sample “Return to Work” Resolution

The following is a SAMPLE resolution and should serve only as an outline of any “Return to Work” Resolution a Board should choose to implement. As always: it is fundamental for the Board to consult with legal counsel before passage of any binding resolution and it is the responsibility of the Board to ensure such resolutions are a clear, adequate description of the Board’s intent.

We, the Board of Directors of **AFFILIATE NAME**, do on this date, **DATE**, hereby authorize all employees of **AFFILIATE NAME** to return to work beginning on **DATE**. Any and all employees who return to work at **AFFILIATE NAME** locations shall be expected to comply fully with the **AFFILIATE NAME** [Name of your safety or infectious disease control policy] approved by the Board of Directors on **DATE**.

The safety and well-being of our employees, volunteers, and patrons is of the highest concern of **AFFILIATE NAME**. Therefore, the Board wishes to make clear to all employees:

1. It is the responsibility of each individual employee to ensure they are complying with [Name of your safety or infectious disease control policy] at all times.
2. It is the responsibility of each individual employee to convey to **AFFILIATE NAME** in a timely manner any perceived errors, omissions, or necessary revisions to our safety procedures and practice a “See something, say something” attitude when it comes to safety and health.
3. Personal protection equipment (PPE) will be provided by **AFFILIATE NAME**, but employees are welcome and encouraged to utilize any additional PPE (at their own expense), which they feel is necessary to safely performing their duties.
4. Any employee experiencing symptoms of an infectious disease will not be allowed to return to the work without a written explanation from a physician.

[Add any additional caveats or conditions which your Board feels may be applicable or helpful. For example, here is why you would list if the Board wishes to restrict the number of patrons at any given time in the ReStore, limit the hours of operation for the ReStore, authorize the Executive staff to purchase specific PPE, etc.]

Board Chair

Date

Board Secretary

Date